

Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)
 Quarterly Meeting
 June 22, 2022

Draft Meeting Minutes

Member Name	Member Seat	Present (In Person)	Present (Via Phone)	Absent
Kim Carr	Public/private provider of early intervention services		X	
Dr. Judith Levin	Member from personnel preparation program		X	
Rob Porcaro	Public/private provider of early intervention services		X	
Misty Porter	Parent of child with disability age 12 or younger		X	
Kathleen Vergara	Public/private provider of early intervention services		X	
Dr. Ilene Wilkins	Public/private provider of early intervention services		X	
Member Name	Member Seat	Present (In Person)	Present (Via Phone)	Absent
Vacant	Parent of child with disability age 12 or younger	--	--	--
Vacant	Parent of child with disability age 6 or younger	--	--	--
Vacant	Parent of child with disability age 12 or younger	--	--	--
Vacant	Public/private provider of early intervention services	--	--	--
Vacant	Public/private provider of early intervention services	--	--	--
Vacant	Member from the agency responsible for children's mental health	--	--	--
Vacant	Member of the state education agency responsible for preschool services to children with disabilities	--	--	--
Vacant	Member from a Head Start Program	--	--	--

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Vacant	Member from the State Legislature	--	--	--
Vacant	Member from the state agency responsible for childcare	--	--	--
Vacant	Member from the state child welfare agency responsible for foster care	--	--	--
Vacant	Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families	--	--	--
Vacant	Member from the agency responsible for the State Medicaid and CHIP program	--	--	--
Vacant	Office of Coordination of Education of Homeless Children & Youth	--	--	--
Vacant	Member from the agency responsible for the State regulation of private health insurance	--	--	--
Guests	Affiliation	Present (In Person)	Present (Via Phone)	
Alicia Blue	Early Steps State Office		X	
Angela Marcus	Early Steps State Office		X	
Ann Habib	Early Steps State Office		X	
Dusty Edwards	Early Steps State Office		X	
Celica Coleman	Early Steps State Office		X	
Jasmine Wallace	Early Steps State Office		X	
Jessica Meyer	Early Steps State Office		X	
Joanna Martin	Early Steps State Office		X	
John Shupard	Early Steps State Office		X	
Laura Rumph	Early Steps State Office		X	

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Lily Wells	Early Steps State Office		X
Liz Gonzalez	Early Steps State Office		X
Luc Toussaint	Early Steps State Office		X
Marcy Hajdukiewicz	Early Steps State Office		X
Marie Mathis	Early Steps State Office		X
Marisol Rose	Early Steps State Office		X
Maryanne Marchese	Early Steps State Office		X
Mary Hilton	Early Steps State Office		X
Megan O'Malley	Early Steps State Office		X
Melissa Nelms	Early Steps State Office		X
Monica Paris	Early Steps State Office		X
Reneeka Rodgers	Early Steps State Office		X
Renesia Jones	Early Steps State Office		X
Risa Davis	Early Steps State Office		X
Robert French	Early Steps State Office		X
Dr. Robert Karch	Early Steps State Office		X
Robin Masterson	Early Steps State Office		X
Stephanie Schofield	Early Steps State Office		X
Usha Gopalaswamy	Early Steps State Office		X
Vickie Simon	Early Steps State Office		X
Bryan Peters	Florida Office for Insurance Regulation		X
Sandra Angulo	North Dade Early Steps		X
Katrina Ressa	Northeastern Early Steps		X

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Call to Order – *Dr. Ilene Wilkins, Chair*

Dr. Ilene Wilkins called the meeting to order, and Liz Gonzalez completed Council member roll call. The presence of a quorum was unable to be established with the members in attendance via phone. The Council was unable to vote to approve the March 22, 2022, Meeting Minutes.

Part C Grant Application – *Jessica O. Meyer, MSW, Early Steps Program, Florida Department of Health*

Angela Marcus provided an update on the Part C grant application on behalf of Jessica O. Meyer. The Part C grant application was submitted on time in May of 2022, and the Early Steps State Office was awaiting an acceptance response as of the meeting date. A response from OSEP is expected closer to July 1, 2022, with no issues anticipated.

RFQ for Data System – *Dusty Edwards, BSN, RN, Chief, Bureau of Early Steps and Newborn Screening*

Florida Department of Health

Dusty Stern announced that the State Office had put out a request for quote (RFQ) through the GSA schedule 70 on May 9, 2022, to multiple vendors. Vendor questions were to be submitted by May 20, 2022; responses to submitted questions were provided on June 2, 2022. The deadline for proposals is June 24, 2022, with a goal to move forward with a contract on August 15, 2022.

FICCIT Application Process – *Marcy R. Hajdukiewicz, MS, Director, Division of Children's Medical Services*

Florida Department of Health

Marcy R. Hajdukiewicz discussed the updated application process for the Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT). The application can now be found on the Department of Health, Boards and Councils website. Marcy navigated through the site and encouraged those interested to apply through the Boards and Councils application.

Child Outcome Summary (COS) Contract Update – *Megan O'Malley, Early Steps Program, Florida Department of Health*

Marie Mathis provided an update on the Child Outcome Summary (COS) contract on behalf of Megan O'Malley. The contract with the University of Central Florida (UCF) has been executed, and the initial meeting took place. The contractors will soon reach out to local programs to schedule calls and learn about unique needs at the local level.

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Early Steps Website Launch – *Liz Gonzalez, Early Steps Program, Florida Department of Health*

Liz Gonzalez announced that the FloridaEarlySteps.com website had launched in May 2022 and navigated through the website. Liz discussed the ability to submit referrals to Early Steps through the new website, locate Local Early Steps (LES) offices, and several resources.

Public Comment –

There was no public comment.

Motion: Adjourn the meeting.
Motion Made By: Ilene Wilkins
Seconded Motion:
Discussion: None
Motion Passed

Meeting Adjourned –

DRAFT