

Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)  
 Quarterly Meeting  
 March 22, 2022

Draft Meeting Minutes

Member Name	Member Seat	Present (In Person)	Present (Via Phone)	Absent
Kim Carr	Public/private provider of early intervention services		X	
Dr. Judith Levin	Member from personnel preparation program		X	
Rob Porcaro	Public/private provider of early intervention services		X	
Misty Porter	Parent of child with disability age 12 or younger			X
Kathleen Vergara	Public/private provider of early intervention services		X	
Dr. Ilene Wilkins	Public/private provider of early intervention services		X	
Member Name	Member Seat	Present (In Person)	Present (Via Phone)	Absent
Vacant	Parent of child with disability age 12 or younger	--	--	--
Vacant	Parent of child with disability age 6 or younger	--	--	--
Vacant	Parent of child with disability age 12 or younger	--	--	--
Vacant	Public/private provider of early intervention services	--	--	--
Vacant	Public/private provider of early intervention services	--	--	--
Vacant	Member from the agency responsible for children's mental health	--	--	--
Vacant	Member of the state education agency responsible for preschool services to children with disabilities	--	--	--
Vacant	Member from a Head Start Program	--	--	--

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Vacant	Member from the State Legislature	--	--	--
Vacant	Member from the state agency responsible for childcare	--	--	--
Vacant	Member from the state child welfare agency responsible for foster care	--	--	--
Vacant	Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families	--	--	--
Vacant	Member from the agency responsible for the State Medicaid and CHIP program	--	--	--
Vacant	Office of Coordination of Education of Homeless Children & Youth	--	--	--
Vacant	Member from the agency responsible for the State regulation of private health insurance	--	--	--
<b>Guests</b>	<b>Affiliation</b>	<b>Present (In Person)</b>	<b>Present (Via Phone)</b>	
Alicia Blue	Early Steps State Office		X	
Marie Mathis	Early Steps State Office		X	
Dusty Edwards	Early Steps State Office		X	
Robert French	Early Steps State Office		X	
Lily Wells	Early Steps State Office		X	
Marcy Hajdukiewicz	Early Steps State Office		X	
Jasmine Wallace	Early Steps State Office		X	
Liz Gonzalez	Early Steps State Office		X	
Angela Marcus	Early Steps State Office		X	
Jessica Meyer	Early Steps State Office		X	

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Dr. Robert Karch	Early Steps State Office		X
Kebbi Kelley	Early Steps State Office		X
Luc Toussaint	Early Steps State Office		X
Marisol Rose	Early Steps State Office		X
Mary Hilton	Early Steps State Office		X
John Shupard	Early Steps State Office		X
Monica Paris	Early Steps State Office		X
Risa Davis	Early Steps State Office		X
Bryan Peters	Florida Office for Insurance Regulation		X
Althea Puzio	Space Coast Early Steps		X
Maria Cardigan	Space Coast Early Steps		X
Mary Cancel	Space Coast Early Steps		X
Nicki Phillips-Wright	Space Coast Early Steps		X
Lisa Gemmill	Space Coast Early Steps		X
Brooke (Guest)			X
Rose Lumm	Central Florida Early Steps		X
Trina Puddefoot	Southwest & Gulf Central Early Steps		X
Nelsy Crowell	Southwest & Gulf Central Early Steps		X
Paula Burns	West Central Early Steps		X

**Call to Order** – *Dr. Ilene Wilkins, Chair*

Dr. Ilene Wilkins called the meeting to order, and Liz Gonzalez completed Council member roll call. The presence of a quorum was unable to be established with the members in attendance via phone. The Council was unable to vote to approve the October 19, 2021, Meeting Minutes.

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**State Office Update** – *Jessica O. Meyer, MSW, Early Steps Program, Florida Department of Health*

Jessica O. Meyer provided a membership update, addressing the steps that State office has been taking to recruit membership applications to the FICCIT. Marcy Hajdukiewicz added that a new application process was being established, and an email would be sent out once the process was established. Jessica provided a legislative update, and discussed the upcoming media campaign. Additionally, Jessica provided an update on the preparation for Family Café in May, including Marisol Rose, State Parent Consultant's professional development summit for the family resource specialists. Jessica provided an update on corrective action steps being taken for OSEP's monitoring report, specifically focusing on system of payment and payor of last resort and improving upon fiscal accountability. Jessica announced Luc Toussaint as Fiscal Coordinator to assist in these efforts.

**SPP/APR Update** – *Angela Marcus, Early Steps Program, Florida Department of Health*

Angela Marcus provided an update on the Early Steps Program's annual performance data for fiscal year 2020-2021 that was submitted with the State Performance Plan/Annual Performance Report to the Office of Special Education Programs (OSEP) in February 2022. Angela shared the State report card, which indicated outlined performance on each of the indicators, and discussed the data. Dr. Levin inquired about target-setting and the family survey methods used to collect data currently.

**SSIP Report Update** – *Lily Wells, MA, MSW, Early Steps Program, Florida Department of Health*

Lily Wells provided an update on the State Systemic Improvement Plan report, which was included in the Annual Performance Report. The final three sites, Bay Area, Central Florida, and West Central, have completed their orientation with the Institutes of Higher Education team and are preparing for upcoming contracts in July 2022. The recent implementation of the Scaling and sustainability planning within the last year has assisted in establishing performance measures.

**Policy Update and Public Participation Period** – *Kebbi Kelley, MHA, Early Steps Program, Florida Department of Health*

Kebbi Kelley discussed that proposed policy updates had been published, and the public participation period was ongoing from March 11 – May 11, 2022. Additionally, the opportunity to provide public comment on the Part C application and the proposed policy changes commenced on March 11th through April 10th. 2 hearings to accept comments would be held on Tuesday, April 5th at 10:00 AM from 10:00 AM to 12:00 PM and Wednesday, April 6th from 2:00 PM to 4:00 PM.

**Family Survey** – *Marisol Rose, Early Steps Program, Florida Department of Health*

Marisol Rose discussed the results of 2019 Family Survey and provided historical background on the usage and structure of the survey.

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**Public Comment** –

There was no public comment.

**Motion:** Adjourn the meeting.  
**Motion Made By:** Ilene Wilkins  
**Seconded Motion:**  
**Discussion:** None  
Motion Passed

**Meeting Adjourned** –

DRAFT