

Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)
 Quarterly Meeting
 September 21, 2022

Draft Meeting Minutes

Member Name	Member Seat	Present (In Person)	Present (Via Phone)	Absent
Kim Carr	Public/private provider of early intervention services		X	
Dr. Judith Levin	Member from personnel preparation program		X	
Rob Porcaro	Public/private provider of early intervention services			X
Misty Porter	Parent of child with disability age 12 or younger		X	
Kathleen Vergara	Public/private provider of early intervention services			X
Dr. Ilene Wilkins	Public/private provider of early intervention services		X	
Member Name	Member Seat	Present (In Person)	Present (Via Phone)	Absent
Vacant	Parent of child with disability age 12 or younger	--	--	--
Vacant	Parent of child with disability age 6 or younger	--	--	--
Vacant	Parent of child with disability age 12 or younger	--	--	--
Vacant	Public/private provider of early intervention services	--	--	--
Vacant	Public/private provider of early intervention services	--	--	--
Vacant	Member from the agency responsible for children's mental health	--	--	--
Vacant	Member of the state education agency responsible for preschool services to children with disabilities	--	--	--
Vacant	Member from a Head Start Program	--	--	--

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Vacant	Member from the State Legislature	--	--	--
Vacant	Member from the state agency responsible for childcare	--	--	--
Vacant	Member from the state child welfare agency responsible for foster care	--	--	--
Vacant	Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families	--	--	--
Vacant	Member from the agency responsible for the State Medicaid and CHIP program	--	--	--
Vacant	Office of Coordination of Education of Homeless Children & Youth	--	--	--
Vacant	Member from the agency responsible for the State regulation of private health insurance	--	--	--
Guests	Affiliation	Present (In Person)	Present (Via Phone)	
Alicia Blue	Early Steps State Office		X	
Andrew Smith	Early Steps State Office		X	
Angela Marcus	Early Steps State Office		X	
Debbie Stephens	Early Steps State Office		X	
Dusty Stern	Early Steps State Office		X	
Ericka Horne	Early Steps State Office		X	
Jasmine Wallace	Early Steps State Office		X	
Jessica Meyer	Early Steps State Office		X	
Joanna Martin	Early Steps State Office		X	
John Shupard	Early Steps State Office		X	

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Laura Rumph	Early Steps State Office		X
Lily Wells	Early Steps State Office		X
Liz Gonzalez	Early Steps State Office		X
Luc Toussaint	Early Steps State Office		X
Marcy Hajdukiewicz	Early Steps State Office		X
Marie Mathis	Early Steps State Office		X
Marisol Rose	Early Steps State Office		X
Mary Hilton	Early Steps State Office		X
Megan O'Malley	Early Steps State Office		X
Melissa Nelms	Early Steps State Office		X
Monica Paris	Early Steps State Office		X
Reneeka Rodgers	Early Steps State Office		X
Relesia Jones	Early Steps State Office		X
Risa Davis	Early Steps State Office		X
Robert French	Early Steps State Office		X
Robin Masterson	Early Steps State Office		X
Stephanie Schofield	Early Steps State Office		X
Usha Gopaldaswamy	Early Steps State Office		X
Vickie Simon	Early Steps State Office		X
Bryan Peters	Florida Office for Insurance Regulation		X

Call to Order – *Dr. Ilene Wilkins, Chair*

Dr. Ilene Wilkins called the meeting to order, and Liz Gonzalez completed Council member roll call. The presence of a quorum was unable to be established with the members in attendance via phone. The Council was unable to vote to approve the June 22, 2022, Meeting Minutes.

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Membership Update – *Liz Gonzalez, MPH, Early Steps Program, Florida Department of Health*

Liz Gonzalez provided a membership update. As of the meeting, more than 30 council applications were received. The Early Steps State Office is working with Department leadership to finalize appointments to the council and is hopeful to provide another update soon.

Data System Update– *Dusty Stern, BSN, RN, Chief, Bureau of Early Steps and Newborn Screening
Florida Department of Health*

Dusty Stern announced that a vendor, Strategic Solutions Group (SSG), had been selected for the Early Steps Data System (ESDS). The state office is working with the Department's legal to draft the contract, with the intent to finalize and execute it within the next month. Maryanne Marchese is overseeing the ESDS project, along with three additional business analysts. The project team sent out a survey to providers, data managers, service coordinators, and others to assist with varying perspectives as the data system moves forward.

Medicaid Update – *Marcy R. Hajdukiewicz, MS, Director, Division of Children's Medical Services
Florida Department of Health*

Marcy R. Hajdukiewicz discussed that the Agency of Healthcare Administration (AHCA) was working through clarifying the early intervention services (EIS) rule, and that there would be interagency collaboration through upcoming meetings. Additionally, Marcy discussed the complaint hub and reminded Early Steps providers to make use of the hub as required.

Child Outcome Summary (COS) Training – *Megan O'Malley, Early Steps Program, Florida Department of Health*

Megan O'Malley provided an update on the Child Outcome Summary (COS) Training. The training is facilitated under a contract with the University of Central Florida (UCF), and provides training to local offices and providers on the COS. The contractors are currently in the process of creating webinar-based trainings for providers based on needs-assessment results that were recently completed.

Local Early Steps Procurement Planning – *Mary Hilton, Contract Unit Administrator
Florida Department of Health*

Mary Hilton informed the FICCIT attendees that the Early Steps contracts are slated to end on June 30, 2024, following competitive procurement in 2017. The contracts were renewed for a three-year period in 2021, and the State Office is beginning the planning process for another procurement.

Public Comment –

There was no public comment.

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Motion: Adjourn the meeting.
Motion Made By: Ilene Wilkins
Seconded Motion:
Discussion: None
Motion Passed

Meeting Adjourned –

DRAFT