



Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)
 Quarterly Meeting
 April 26, 2018
 Tallahassee, Florida

Meeting Notes

Member Name	Member Seat	Present (In Person)	Present (Via Phone)
Laurie Blades	Member from the agency responsible for children's mental health		
Kim Carr	Public/private provider of early intervention services		X
Liz Cayson	At large member		X
Sara Evans	Parent of child with disability age 12 or younger	X	
Anitere Flores	Member from the State Legislature		
Skip Forsyth	Office of Coordination of Education of Homeless Children & Youth	X	
Erin Hough	Member from the state child welfare agency responsible for foster care	X	
Judith Levin	Member from personnel preparation program		X
Misty Porter	Parent of child with disability age 12 or younger		X
Lourdes Quintana	Public/private provider of early intervention services	X	
Kathleen Vergara	Public/private provider of early intervention services		X
Monica Verra-Tirado	Member of the state education agency responsible for preschool services to children with disabilities		
Samantha Wass de Czege	Member from the state agency responsible for child care	X	
Ilene Wilkins	Public/private provider of early intervention services	X	
Guests	Affiliation	Present (In Person)	Present (Via Phone)
Marissa Barrera	Treasure Coast Early Steps		X
Annalise Campisi	Bay Area Early Steps	X	
Laurie Colon	Central Florida Early Steps		X
Marcy Hajdukiewicz	Florida Department of Health	X	
Renee Jenkins	Florida Department of Health	X	
John Lee	Northeastern Early Steps		X
Dawn Lynch	Florida Department of Health	X	
Angela Marcus	Florida Department of Health	X	
Robin Masterson	Florida Department of Health	X	
Ken McCain	Florida Department of Health	X	



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Hannah Norcini	Florida Department of Health	X	
Cassandra G Pasley	Florida Department of Health	X	
Rob Porcaro	Treasure Coast Early Steps		X
Althea Puzio	Space Coast Early Steps		X
LaKera Reddick	Florida Department of Health	X	
Kathy Riley	Central Florida Early Steps		X
Kelly Rogers	Florida Department of Health	X	
Kimberly Tendrich	Florida Department of Health		X
Carole West	Florida Department of Education	X	

Call to Order – *Dr. Ilene Wilkins, Chair*

- Member roll call: The presence of a quorum was established with eleven of the fourteen members in attendance in person or via phone.
- Welcome, introductions, and agenda review.
- Presentation of the January 11, 2018 Meeting Minutes.

Motion: Approval of the January 11, 2018 Meeting Minutes.
 Motion Made By: Skip Forsyth
 Seconded Motion: Lourdes Quintana
 Discussion: None
 Motion Passed

The Council voted unanimously to approve the January 11, 2018 Meeting Minutes as presented with no abstentions, or negative votes.

FICCIT Purpose Overview -- *Kelly Rogers, Special Projects Coordinator/State Parent Consultant and Hannah Norcini, Policy and Professional Development Consultant, Florida Department of Health*

Kelly Rogers announced that as of April 26, 2018, Hannah Norcini will serve as the liaison between FICCIT and the Early Steps State Office.

A summary of the federal regulations and state statute governing FICCIT was presented. Discussion on the structure and role of FICCIT ensued.

- Members were informed the Department is working with the Governor’s Appointments Office to ensure applications have been submitted for vacant and expired seats.



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Government in the Sunshine – *Kimberly Tendrich, Chief Privacy Officer and CMS Senior Attorney, Florida Department of Health*

An overview of the Florida Sunshine Law, as it pertains to councils and meetings, was provided. Methods of compliance, vote recusals, and examples of violations were also given. Clarification is being sought if notes taken at meetings are public record.

Lead Agency Update – *Cassandra G. Pasley, Director, Division of Children's Medical Services, Marcy Hajdukiewicz, Chief, Bureau of Early Steps & Newborn Screening, Renee Jenkins, Early Steps Program Administrator, Florida Department of Health*

The following lead agency updates were provided:

- Contracts, including monitoring, Local Early Steps contracts effective July 1, 2018, and new contract holder in the Southernmost Coast region
- At-risk referrals
- Legislative
- Allocation methodology
- Individualized Family Support Plan Summary
- Data system procurement
- Workgroups
- Newsletter
- Policy and Professional Development Unit, including the State Systemic Improvement Plan

The option for states to extend the IDEA, Part C program to a birth to five program was reviewed and discussed, including the fiscal allocation available to states.

Motion: To not recommend expanding the Early Steps program to serve children 3-5 due to funding concerns
Motion Made By: Lourdes Quintana
Seconded Motion: Sara Evans
Discussion: None
Motion Passed

Early Hearing Detection and Intervention (EDHI) Program Overview - *Jessica Meyer, EHDI Coordinator, Newborn Screening Hearing Follow-Up Program, Florida Department of Health*

The following overview of EDHI was provided:

- Prevalence of hearing loss in Florida
- Goal and program basics of EDHI



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- Diagnosis to early intervention process
- EDHI progress with 1-3-6 goals
- Health Resource and Services Administration Grant objectives
- EDHI Learning Community
 - o Discussion from council members included suggestions and feedback on how to engage providers to increase diagnosis and engage families once their child is diagnosed.

Child Abuse Prevention and Treatment Act (CAPTA) - *Erin Hough, Prevention Specialist, Office of Child Welfare, Florida Department of Children and Families*

A background on CAPTA was provided, including the recent addition of the Comprehensive Addiction and Recovery Act of 2016 (CARA) RA to CAPTA and the policies and procedures in place at DCF to fulfill the CAPTA requirements, e.g. plan of safe care.

Agency Updates – *Council Members*

Updates were provided by the following members/agencies:

- Skip Forsyth: Hurricane funding from the U.S. Department of Education

Quality Assurance and Accountability (QAAM) Unit- *Lakera Reddick, Supervisor, Quality Assurance and Accountability Unit, Florida Department of Health*

The goals and priorities of QAAM unit were discussed, particularly the submission of the State Performance Plan/Annual Performance Report to OSEP in February 2018, and how the unit intends to formalize the monitoring and accountability process to ensure long-term compliance.

Public Comment

No public comment was received.

Meeting Adjourned – *Dr. Ilene Wilkins, Chair*