



Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)
 Quarterly Meeting
 January 11, 2018
 Tampa, Florida

Meeting Minutes

Member Name	Member Seat	Present (In Person)	Present (Via Phone)
Laurie Blades	Member from the agency responsible for children's mental health		
Kim Carr	Public/private provider of early intervention services	X	
Liz Cayson	At large member		
Sara Evans	Parent of child with disability age 12 or younger		X
Anitere Flores	Member from the State Legislature		
Skip Forsyth	Office of Coordination of Education of Homeless Children & Youth		X
Erin Hough	Member from the state child welfare agency responsible for foster care		
Judith Levin	Member from personnel preparation program	X	
Misty Porter	Parent of child with disability age 12 or younger	X	
Lourdes Quintana	Public/private provider of early intervention services	X	
Kathleen Vergara	Public/private provider of early intervention services	X	
Monica Verra-Tirado	Member of the state education agency responsible for preschool services to children with disabilities		X
Samantha Wass de Czege	Member from the state agency responsible for child care		X
Ilene Wilkins	Public/private provider of early intervention services	X	
Guests	Affiliation	Present (In Person)	Present (Via Phone)
Marissa Barrera	Treasure Coast Early Steps		X
Shelli Buckley	Space Coast Early Steps	X	
Annalise Campisi	Bay Area Early Steps	X	
Laurie Colon	Central Florida Early Steps		X
Alex Demolina	Bay Area Early Steps	X	
Evelyn Figueroa	Bay Area Early Steps	X	
Harry Fogle	West Central Early Steps	X	
April Franco	West Central Early Steps	X	
Marcy Hajdukiewicz	Florida Department of Health	X	

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Renee Jenkins	Florida Department of Health	X	
Robin Masterson	Florida Department of Health	X	
Ken McCain	Florida Department of Health	X	
Kendy Piper	Space Coast Early Steps	X	
Althea Puzio	Space Coast Early Steps	X	
Brian Reichow	University of Florida		
Kelly Rogers	Florida Department of Health	X	
Kendy Piper	Space Coast Early Steps	X	
Rob Porcaro	Treasure Coast Early Steps		X
Kimberly Porter	Florida Department of Health	X	
LaKera Reddick	Florida Department of Health	X	
Liza Smith	TATS		X
Pat Snyder	University of Florida	X	
Juliann Woods	Florida State University	X	

Call to Order – *Dr. Ilene Wilkins, Chair*

- Member roll call: The presence of a quorum was established with ten of the fourteen members in attendance in person or via phone.
- Welcome, introductions, and agenda review.
- Resignations have been received since the last Council meeting from the following:
 - Lilli Copp, who represented a Head Start Program, has retired.
 - LaKera Reddick, who represented the agency responsible for the State Medicaid and CHIP program, no longer works for the agency.
- The Early Steps State Office is working with the agencies and member groups with vacancies to solicit applicants.
- Presentation of the October 19, 2017 Meeting Minutes.

Motion: Approval of the October 19, 2017 Meeting Minutes
 Motion Made By: Kathleen Vergara
 Seconded Motion: Kim Carr
 Discussion: None
 Motion Passed

The Council voted unanimously to approve the October 19, 2017 Meeting Minutes as presented with no abstentions, or negative votes.

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Lead Agency Update –*Marcy Hajdukiewicz, Chief, Bureau of Early Steps & Newborn Screening, Florida Department of Health*

The following lead agency updates were provided:

- Local Early Steps Procurement
- Children's Medical Services Procurement
- Zika
- Referrals Resulting from Hurricanes

Early Steps State Office Program Updates – *Renee Jenkins, Early Steps Program Administrator, Florida Department of Health*

The purpose and status of the legislative annual report and state plan, as required in 391.308, Florida Statutes, was discussed. Members were sent the annual report on December 1, 2017.

The 2018 Early Steps annual calendar was disseminated to the Council. Activities are organized by federal reporting requirements, public participation timelines, legislative reports, conferences, FICCIT, State Systemic Improvement Plan, and other scheduled activities.

The reorganized Early Steps State Office structure was provided that includes the seven additional positions allocated by the Florida Legislature.

An overview of Annual Performance Report Indicators was shared and discussed. The Council approved the Annual Performance Report to serve as their annual report required per 34 CFR §303.604(c).

Agency Updates – *Council Members*

Updates were provided by the following members/agencies:

- Kim Carr: Florida School for the Deaf & the Blind
- Monica Verra-Tirado: Florida Department of Education, Bureau of Exceptional Education and Student Services
- Ilene Wilkins: United Cerebral Palsy of Central Florida

Bay Area Presentation – *Emily Shaffer, Director; Annalise Campisi, Assistance Director; Alex Demolina, Family Resource Specialist; Evelyn Figueroa, Family Resource Specialist, Bay Area Early Steps*

The Bay Area Early Steps program presented the following information to the Council:

- Structure

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- Demographics and Eligibility
- Services
- Strengths
- Community Collaboration
- Family Resource Specialist Caregiver Workshops
- Challenges

A video was shared of a parent of a child currently receiving services who discussed the impact of the program on her child and family.

State Systemic Improvement Plan (SSIP) Update – *Dr. Patricia Snyder, UF Professor and Director, Anita Zucker Center for Excellence in Early Childhood Studies; Dr. Juliann Woods, FSU Professor and Director, Communication and Early Childhood Research and Practice Center; Dr. Brian Reichow, UF Professor and Early Steps Professional Development Project Co-Principle Investigator*

The Early Steps State Office is contracting with the University of Florida, Anita Zucker Center for Excellence in Early Childhood Studies, for the Early Steps Professional Development Project. This project supports model demonstration site activities for the State Systemic Improvement Plan. An overview of the Project was provided that included the project team, objectives, DEC recommended practices, service delivery principles, research in early intervention, implementation framework, and activities to date.

Public Comment

One public comment was received.

Meeting Adjourned – *Dr. Ilene Wilkins, Chair*