

Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)
 Quarterly Meeting
 September 29, 2023
 Draft Meeting Minutes

| Member Name | Member Seat | Present (In Person) | Present (Via Teams) | Absent |
|-------------------|---|---------------------|---------------------|--------|
| Kim Carr | Public/private provider of early intervention services | | | X |
| Dr. Judith Levin | Member from personnel preparation program | | X | |
| Rob Porcaro | Public/private provider of early intervention services | | | X |
| Misty Porter | Parent of child with disability age 12 or younger | | | X |
| Kathleen Vergara | Public/private provider of early intervention services | | | X |
| Dr. Ilene Wilkins | Public/private provider of early intervention services | | X | |
| Member Name | Member Seat | Present (In Person) | Present (Via Teams) | Absent |
| Vacant | Parent of child with disability age 12 or younger | -- | -- | -- |
| Vacant | Parent of child with disability age 6 or younger | -- | -- | -- |
| Vacant | Parent of child with disability age 12 or younger | -- | -- | -- |
| Vacant | Public/private provider of early intervention services | -- | -- | -- |
| Vacant | Public/private provider of early intervention services | -- | -- | -- |
| Vacant | Member from the agency responsible for children's mental health | -- | -- | -- |
| Vacant | Member of the state education agency responsible for preschool services to children with disabilities | -- | -- | -- |
| Vacant | Member from a Head Start Program | -- | -- | -- |
| Vacant | Member from the State Legislature | -- | -- | -- |
| Vacant | Member from the state agency responsible for childcare | -- | -- | -- |

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| Vacant | Member from the state child welfare agency responsible for foster care | -- | -- | -- |
|-----------------------|---|----------------------------|----------------------------|----|
| Vacant | Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families | -- | -- | -- |
| Vacant | Member from the agency responsible for the State Medicaid and CHIP program | -- | -- | -- |
| Vacant | Office of Coordination of Education of Homeless Children & Youth | -- | -- | -- |
| Vacant | Member from the agency responsible for the State regulation of private health insurance | -- | -- | -- |
| Guests | Affiliation | Present (In Person) | Present (Via Teams) | |
| Marcy Hajdukiewicz | Florida Department of Health | | X | |
| Andrea Gary | Florida Department of Health | | X | |
| Jessica Meyer | Florida Department of Health | | X | |
| Emily Keeney | Florida Department of Health | | X | |
| Rashena Itwaru-Womack | Florida Department of Health | | X | |
| Anna Dungey | Florida Department of Health | | X | |
| Robert French | Florida Department of Health | | X | |
| Tina Moore | Florida Department of Health | | X | |
| Megan O'Malley | Florida Department of Health | | X | |
| Debbie Stephens | Florida Department of Health | | X | |
| Celica Coleman | Florida Department of Health | | X | |
| Luc Toussaint | Florida Department of Health | | X | |
| Liz Gonzalez | Florida Department of Health | | X | |
| Dane Nelson | Florida Department of Health | | X | |
| Jasmine Wallace | Florida Department of Health | | X | |
| Sherry Korokous | Florida Department of Health | | X | |
| Stephanie Schofield | Florida Department of Health | | X | |

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| | | | |
|-------------------|---|--|---|
| Alicia Blue | Florida Department of Health | | X |
| Jennifer Canfield | Florida Department of Health | | X |
| Andrea Gary | Florida Department of Health | | X |
| Leila Jett | Florida Department of Health | | X |
| Haylie Mistrot | Florida Department of Health | | X |
| Sandy Noel | Florida Department of Health | | X |
| Reneeka Rogers | Florida Department of Health | | X |
| Andrew Smith | Florida Department of Health | | X |
| Nicole Wiman | Florida Department of Health | | X |
| Marissa Barrera | Easters Seals of Florida | | X |
| Kimberlee Spencer | Unknown | | X |
| Jessica Moreno | Episcopal Children’s Services | | X |
| Ashley Plummer | Jax Kids Aquatics | | X |
| Lilyeth Anotonio | Episcopal Children’s Services | | X |
| Kaitlin Dudziec | Duval County Public Schools | | X |
| Stephen Stearly | Ascension Healthcare | | X |
| Bryan Peters | Florida Office for Insurance Regulation | | X |

Call to Order – *Dr. Ilene Wilkins, Chair*

Dr. Ilene Wilkins called the meeting to order, Emily Keeney completed Council member roll call. The presence of a quorum was unable to be established with the members in attendance via phone. The Council was unable to vote to approve the June 13, 2023 Meeting Minutes. Dr. Wilkins inquired about updates to FICCIT Council Appointments and Jessica Meyer shared that there are no updates.

Data System Updates – *Robert E. French, Part C General Operations Manager, Florida Department of Health*

Robert French shared an update of the Data System project schedule. He stated that the first phase, the Discovery Phase, ran from November 2022 until March 2023, and was followed by the current phase, the Design Phase, which began in March 2023 and will end in November 2023. The next phase will be the Development Phase, anticipated to run from November 2023 until March 2024, to be followed by the Data Migration Phase, anticipated to run from March to May



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2024. Then, the User Acceptance Testing phase is anticipated to run from May to June 2024, followed by the Training phase from June to August 2024, with the anticipated go-live date in August 2024.

Professional Development Unit Updates – *Haylie Mistrot, Early Steps Professional Development Unit, Florida Department of Health*

Haylie Mistrot shared details about an upcoming Family Resource Specialist and Child Find Coordinator Meeting, which will include networking and professional development opportunities. She informed attendees that there are three trainings (Orientation Modules, Service Coordinator Training, and Functional Outcomes Training) routing through the Florida Department of Health approval process, which will then be uploaded to the TRAIN platform for dissemination to Local Early Steps (LES) Offices. Jessica Meyer shared that Professional Development Team members attended the DCF Summit and the OneGoal Conference recently, and that team members presented information on Early Steps. She stated that several Early Steps State Office (ESSO) team members are part of the DaSy ‘Using Data to Support Systems Change’ Cohort and are working on a TA project that will support the LES referral process.

Early Steps State Office (ESSO) Program Updates – *Jessica O. Meyer, MSW, Early Steps Program Administrator, Florida Department of Health*

Jessica Meyer shared that ESSO recently restructured. Robert French has been promoted to the new position, Part C General Operations Manager, and Leila Jett was hired to fill his previous position. In addition, the contract team has been moved within ESSO, and there are now a total of 4 contract managers, an increase from the previous 2 positions. Marcy Hajdukiewicz shared that upon her retirement in early 2024, Andrea Gary will be filling her position of Division Director of Children’s Medical Services. Jessica Meyer informed attendees that ESSO has not yet received a response from OSEP about the Corrective Action Plan (CAP); however, ESSO did receive the determination letter and is in the Needs Assistance category. She stated that the biggest issue driving that determination is data completeness, which ESSO is addressing through the Data System Project. She also informed attendees that enrollment is up over the past year, with a 3.5% increase in enrollment rates.

Public Comment –

Dr. Wilkins asked about the Battelle® Developmental Inventory, 3rd Edition (BDI-3) availability to Early Steps providers. Jessica Meyer shared that multiple licenses were purchased for ESSO and that it is available to interested local offices. Guest Kimberlee Spencer asked about the use of American Rescue Plan Act(ARP) funds and advocacy efforts for increased Medicaid rates. Jessica Meyer stated that ESSO has supported the increase of Medicaid rates within the allowable boundaries of a state agency advocacy. She informed attendees that the ARP funds are being used to pay the Local Office fixed price contract items, such as staffing, and other items approved in the LES budgets. Additionally, funding is being spent on projects, such as the BDI contract, marketing projects, and development of trainings. Marcy Hajdukiewicz shared there is a Fiscal website for additional details, <http://floridafiscalportal.state.fl.us/>.

Guest Ashley Plummer asked whether the Council knew about the Northeastern LES layoffs that occurred one year ago and the impact it was having on children receiving services. Jessica Meyer shared that if there are any concerns about children receiving services, it should be reported to ESSO so that an investigation can take place and ESSO can take action to ensure children receive services.

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Motion: Adjourn the meeting.

Motion Made By: Ilene Wilkins

Seconded Motion:

Discussion: None

Motion Passed

Meeting Adjourned