



Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)

**Meeting Minutes
Thursday, May 9, 2024
10:00 a.m. – 4:00 p.m. ET
Orlando, Florida**

Member Attendance			
Member Name	Member Seat	Present	Absent
Katrina Michel	Parent of child with a disability age 12 or younger	X	
Nikki Tilton	Parent of child with a disability age 12 or younger	X	
Monica Cantera-Serralta	Parent of child with a disability age 12 or younger	X	
Britt Riner	Parent of child with disability age six or younger	X	
Jordan Gibson	Parent of child with disability age six or younger	X	
Kim Carr	Public/private provider of early intervention services	X	
Rob Porcaro	Public/private provider of early intervention services	X	
Misty Porter	Public/private provider of early intervention services	X	
Lindsey Prato	Public/private provider of early intervention services	X	
Annette Eberhart	Public/private provider of early intervention services	X	
Rep. Adam Anderson	Member of the State Legislature		X
Dr. Patricia Snyder	Member involved in personnel preparation	X	
Andrea Gary	Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families	X	
LeNita Winkler	Member of the state education agency responsible for preschool services to children with disabilities	X	



Ann Dalton	Member from the agency responsible for the State Medicaid and CHIP program	X	
Carly Wagoner	Member from the agency responsible for the State regulation of private health insurance	X	
Courtney Walker	Member of the Office of the Coordination of Education of Homeless Children and Youth	X	
Ashley Plummer	Member of the state welfare agency responsible for children's mental health and foster care	X	
Member Name	Member Seat	Present	Absent
Vacant	Member from a Head Start or Early Head Start agency or program in the State	--	
Vacant	Member from the state agency responsible for childcare	--	
Guest Attendance			
Guest Name	Affiliation	Present In-Person	Present via Teams
Dusty Stern	Florida Department of Health	X	
Jessica Meyer	Florida Department of Health	X	
Emily Keeney	Florida Department of Health	X	
Marisol Rose	Florida Department of Health	X	
Andrew Smith	Florida Department of Health	X	
Ken McCain	Florida Department of Health	X	
Crystal Bishop	University of Florida	X	
Kendy Piper	Space Coast Early Steps	X	



Minutes

Call to Order — *Emily Keeney, FICCIT Coordinator, Florida Department of Health*
Emily Keeney called the meeting to order at 10:02 am ET and completed Council member roll call. An agenda overview was provided.

The Council reviewed the February meeting minutes. Lindsey Prato motioned to approve the minutes; Monica Cantera-Serralta seconded the motion. The Council unanimously approved the February meeting minutes with no edits.

FICCIT Chair Voting — *Emily Keeney, FICCIT Coordinator, Florida Department of Health*

Emily Keeney provided an overview of the FICCIT Chair Voting process. After each nominated candidate spoke, Council members voted. Misty Porter was elected to the Chair position by a majority vote.

The Council discussed instituting a Vice Chair. Following the discussion, Monica Cantera-Serralta motioned to institute the position of a Vice Chair; Nikki Tilton seconded the motion. The Council unanimously approved instituting a formal Vice Chair.

Following additional discussion, Andrea Gary motioned to postpone voting on the individual to hold the Vice Chair seat; Annette Eberhart seconded the motion. The Council unanimously approved postponing the vote on an individual into the Vice Chair position until the next Council meeting.

Voices From the Field — *Marisol Rose, State Parent Consultant, Florida Department of Health*

Marisol Rose shared her family's experience with Early Intervention services. She discussed that the Florida Early Steps Program had a positive impact in her family's life.

Annual Report and State Plan — *Andrew Smith, Policy Lead, Florida Department of Health*

Andrew Smith presented on the 2023 Early Steps Annual Report and State Plan. Andrew provided an overview of the data and program performance. Council members asked questions regarding the Annual Report, Early Steps data, and data collection methods. Early Steps staff members provided additional information in response to Council member questions.

Lunch

Council members took a break for lunch beginning at 11:42 am. The Council members returned and resumed business at 1:02 pm.



Education Topic: Federal Mandates and State Implementation — Jessica Meyer, Part C Program Coordinator, Florida Department of Health

Jessica Meyer presented on the Early Steps organization at the federal, state, and local level. An overview of the agency structure, federal requirements, the State Performance Plan/Annual Performance Report (SPP/APR), and the program's federal performance indicators were provided. Council members discussed the indicators and data collection, and asked questions. Early Steps staff members provided additional information in response to Council member questions.

Break

The Council determined they would prefer not to take a break and instead continued business.

Council Work Time — Emily Keeney, FICCIT Coordinator, Florida Department of Health

Members discussed what they would like to focus on over the next three years. Through discussion, the Council identified provider recruitment, public awareness, data collection, and accountability as their areas of focus. Rob Porcaro motioned to approve these items to be included in the 3-Year Plan to be submitted to the Governor's Office by Early Steps; Katrina Michel seconded the motion. The Council unanimously approved the focus of the 3-Year Plan.

The Council discussed meeting logistics and determined that the Council would continue to meet in person each meeting and schedule meetings via polling members for availability.

Closing and Next Steps — Emily Keeney, FICCIT Coordinator, Florida Department of Health

Emily Keeney reviewed logistics, including travel reimbursement, nametags, and next steps for scheduling the next meeting.

Public Comment

There were no public comments shared.

Adjournment

Following the Public Comment Period, Rob Porcaro motioned to adjourn the meeting; Monica Cantera-Serralta seconded the motion. The Council unanimously approved adjourning the meeting at 3:53 p.m.