



## Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)

**Day 1 Meeting Minutes  
Wednesday, September 11, 2024  
10:00 a.m. – 5:00 p.m. ET  
Hyatt Place Tampa Wesley Chapel**

<b>Member Attendance</b>			
<b>Member Name</b>	<b>Member Seat</b>	<b>Present</b>	<b>Absent</b>
Katrina Michel	Parent of child with a disability age 12 or younger	X	
Nikki Tilton	Parent of child with a disability age 12 or younger	X	
Monica Cantera-Serralta	Parent of child with a disability age 12 or younger	X	
Britt Riner	Parent of child with disability age six or younger	X	
Jordan Gibson	Parent of child with disability age six or younger	X	
Kim Carr	Public/private provider of early intervention services	X	
Rob Porcaro	Public/private provider of early intervention services	X	
Misty Porter	Public/private provider of early intervention services	X	
Lindsey Prato	Public/private provider of early intervention services	X	
Annette Eberhart	Public/private provider of early intervention services	X	
Rep. Adam Anderson	Member of the State Legislature	X	
Dr. Patricia Snyder	Member involved in personnel preparation	X	
Andrea Gary	Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families	X	
LeNita Winkler	Member of the state education agency responsible for preschool services to children with disabilities	X	



Ann Dalton	Member from the agency responsible for the State Medicaid and CHIP program	X	
Carly Wagoner	Member from the agency responsible for the State regulation of private health insurance	X	
Ashley Plummer	Member of the state welfare agency responsible for children's mental health and foster care		X
<b>Member Name</b>	<b>Member Seat</b>	<b>Present</b>	<b>Absent</b>
Vacant	Member from a Head Start or Early Head Start agency or program in the State	--	
Vacant	Member of the Office of the Coordination of Education of Homeless Children and Youth	--	
Vacant	Member from the state agency responsible for childcare	--	
<b>Guest Attendance</b>			
<b>Guest Name</b>	<b>Affiliation</b>	<b>Present In-Person</b>	<b>Present Virtually</b>
Dusty Stern	Florida Department of Health	X	
Jessica Meyer	Florida Department of Health	X	
Emily Keeney	Florida Department of Health	X	
Marisol Rose	Florida Department of Health	X	
Angela Marcus	Florida Department of Health	X	
Ken McCain	Florida Department of Health	X	
Johnny Thompson	Florida Department of Health	X	
Monica Paris	Florida Department of Health		X
Erica Amerson	Bay Area Early Steps	X	
Annalise Campisi	Bay Area Early Steps	X	
Doris Tellado	North Central Early Steps	X	
Kaemeli Gutierrez	North Central Early Steps	X	
Emily Shaffer	Bay Area Early Steps	X	
Ellie Schrot	Gold Coast Early Steps	X	



Kendy Piper	Space Coast Early Steps	X	
Kathy Riley	Central Florida Early Steps	X	
Marissa Barrera	Easter Seals Florida		X
Olabisi Baruwa-Castro	Easter Seals Florida		X
Natalie Eno	Easter Seals Florida		X
Jana Khoury	Easter Seals Florida		X
Jaison Metrock	Easter Seals Florida		X
Stephanie Solis	Easter Seals Florida		X
Shelli Buckley	Health Planning Council of Southwest Florida		X
Maria Cadigan	Health Planning Council of Southwest Florida		X
Jessie Moore	Health Planning Council of Southwest Florida		X
Anna Pedraza	Health Planning Council of Southwest Florida		X
Tina Cordell	Health Planning Council of Southwest Florida		X
Trina Puddefoot	Health Planning Council of Southwest Florida		X
Karol Verdone	Health Planning Council of Southwest Florida		X
Mary Cancel	Space Coast Early Steps		X
Nicki Phillips-Wright	Space Coast Early Steps		X
Kathy Carroll	Broward Health		X
Kim Werner	Broward Health		X
Emily Shaffer	Bay Area Early Steps		X
Chauncey Stern	Unknown		X
Richard Fay	Unknown		X
Jill Hacket	Unknown		X



## Minutes

### **Call to Order — *Misty Porter, FICCIT Chair***

Misty Porter called the meeting to order at 10:03 a.m. ET and completed Council member roll call. An agenda overview was provided.

The Council reviewed the May meeting minutes. Katrina Michel motioned to approve the minutes with no edits; Rob Porcaro seconded the motion. The motion passed with no objection.

### **FICCIT Vice-Chair Voting — *Emily Keeney, FICCIT Coordinator, Florida Department of Health***

Emily Keeney provided an overview of the FICCIT Chair Voting process. After each nominated candidate spoke, Council members voted. Monica Cantera-Serralta was elected to the Vice-Chair position by a majority vote.

### **Voices From the Field — *Doris Tellado, Family Resource Specialist, North Central Early Steps***

Doris Tellado shared her family's experience with early intervention services. She discussed that the Florida Early Steps Program had a positive impact in her family's life.

### **Early Steps Life Cycle — *Angela Marcus, Quality Assurance and Accountability Monitoring Unit Supervisor, Florida Department of Health***

Angela Marcus provided an overview of the Early Steps Life Cycle. She shared the Enrollment Roadmap and discussed the process families go through, starting with referral to the program, including their time in the program, and finally discussed a family's transition out of the program. Council members asked questions regarding the Early Steps Life Cycle, timelines, and family outcomes. Early Steps staff members provided additional information in response to Council member questions.

### **Lunch**

Council members took a break for lunch beginning at 12:15 p.m. The Council members agreed to return early from lunch since it began early. The Council returned and resumed business at 1:49 p.m.

### **Indicator Data Review — *Jessica Meyer, Part C Program Coordinator, Florida Department of Health***

Jessica Meyer presented on the Federal Indicators that the Early Steps State Office (ESSO) is required to report to the Office of Special Education Programs (OSEP). Five years of data was provided to the Council. Council members discussed the indicators and data collection, and asked questions. Early Steps staff members provided additional information in response to Council member questions.



**Family Survey — Marisol Rose, State Parent Consultant, Florida Department of Health**

Marisol Rose presented information on the annual Family Survey that is sent out to Early Steps families. She discussed the National Center for Special Education Accountability Monitoring (NCSEAM) Survey, survey selection methods, and the data analysis vendor. Council members discussed the survey and family selection process, and asked questions. Early Steps staff members provided additional information in response to Council member questions.

**Closing and Next Day Logistics — Misty Porter, FICCIT Chair, Florida Department of Health**

Misty Porter shared that the Council would reconvene for the second day of the meeting the next day at 9:00 a.m. in the same location.

**Adjournment**

Following the closing announcements, Monica Cantera-Serralta motioned to adjourn the meeting for the day; Annette Eberhart seconded the motion. The motion passed with no objection and the Council adjourned the meeting for the day at 4:07 p.m.



## Florida Interagency Coordinating Council for Infants and Toddlers (FICCIT)

**Day 2 Meeting Minutes**  
**Thursday, September 12, 2024**  
**9:00 a.m. – 12:00 p.m. ET**  
**Hyatt Place Tampa Wesley Chapel**

<b>Member Attendance</b>			
<b>Member Name</b>	<b>Member Seat</b>	<b>Present</b>	<b>Absent</b>
Katrina Michel	Parent of child with a disability age 12 or younger	X	
Nikki Tilton	Parent of child with a disability age 12 or younger	X	
Monica Cantera-Serralta	Parent of child with a disability age 12 or younger	X	
Britt Riner	Parent of child with disability age six or younger	X	
Jordan Gibson	Parent of child with disability age six or younger	X	
Kim Carr	Public/private provider of early intervention services	X	
Rob Porcaro	Public/private provider of early intervention services	X	
Misty Porter	Public/private provider of early intervention services	X	
Lindsey Prato	Public/private provider of early intervention services	X	
Annette Eberhart	Public/private provider of early intervention services	X	
Rep. Adam Anderson	Member of the State Legislature	X	
Dr. Patricia Snyder	Member involved in personnel preparation	X	
Andrea Gary	Member from the state agency involved in the provision of, or payment for, early intervention services to infants and toddlers with disabilities and their families	X	
LeNita Winkler	Member of the state education agency responsible for preschool services to children with disabilities	X	



Ann Dalton	Member from the agency responsible for the State Medicaid and CHIP program	X	
Carly Wagoner	Member from the agency responsible for the State regulation of private health insurance	X	
Ashley Plummer	Member of the state welfare agency responsible for children's mental health and foster care		X
<b>Member Name</b>	<b>Member Seat</b>	<b>Present</b>	<b>Absent</b>
Vacant	Member from a Head Start or Early Head Start agency or program in the State	--	
Vacant	Member of the Office of the Coordination of Education of Homeless Children and Youth	--	
Vacant	Member from the state agency responsible for childcare	--	
<b>Guest Attendance</b>			
<b>Guest Name</b>	<b>Affiliation</b>	<b>Present In-Person</b>	<b>Present Virtually</b>
Dusty Stern	Florida Department of Health	X	
Jessica Meyer	Florida Department of Health	X	
Emily Keeney	Florida Department of Health	X	
Marisol Rose	Florida Department of Health	X	
Angela Marcus	Florida Department of Health	X	
Ken McCain	Florida Department of Health	X	
Johnny Thompson	Florida Department of Health	X	
Monica Paris	Florida Department of Health		X
Erica Amerson	Bay Area Early Steps	X	
Annalise Campisi	Bay Area Early Steps	X	
Emily Shaffer	Bay Area Early Steps	X	
Ellie Schrot	Gold Coast Early Steps	X	
Kendy Piper	Space Coast Early Steps	X	
Kathy Riley	Central Florida Early Steps	X	



Trina Puddefoot	Southwest & Gulf Coast Early Steps	X	
Gabriela Tortolero	Central Florida Early Steps	X	
Marissa Barrera	Easter Seals Florida		X
Olabisi Baruwa-Castro	Easter Seals Florida		X
Jana Khoury	Easter Seals Florida		X
Talli Menchion	Easter Seals Florida		X
Natalie Eno	Easter Seals Florida		X
Tina Cordell	Health Planning Council of Southwest Florida		X
Shelli Buckley	Health Planning Council of Southwest Florida		X
Maria Cadigan	Health Planning Council of Southwest Florida		X
Anna Pedraza	Health Planning Council of Southwest Florida		X
Karol Verdone	Health Planning Council of Southwest Florida		X
Mary Cancel	Space Coast Early Steps		X
Nicki Phillips-Wright	Space Coast Early Steps		X
Kathy Carroll	Broward Health		X
Kim Werner	Broward Health		X
Jessica Dunn	Orlando Health		X
Richard Fay	Unknown		X
Jill Hacket	Unknown		X





## Minutes

### **Call to Order — *Misty Porter, FICCIT Chair***

Misty Porter called the meeting to order at 9:00 a.m. ET and completed Council member roll call. An agenda overview was provided.

### **Provider Recruitment Panel — *Misty Porter, FICCIT Chair***

Misty Porter introduced the panel format and facilitated the panel. The four panel members introduced themselves. Panelists included Rob Porcaro, Emily Shaffer, Gabriela Tortolero, each representing a Local Early Steps Program, and Jessica Meyer, representing the Early Steps State Office. Panelists discussed challenges faced in provider recruitment, as well as successful methods they've employed. Panelists discussed planned efforts. Council members and panelists engaged in the Question-and-Answer portion of the panel.

### **Early Steps State Office Reporting Overview — *Jessica Meyer, Part C Program Coordinator, Florida Department of Health***

Jessica Meyer reviewed the Early Steps reporting requirements, including State and Federal reports. She discussed that the FICCIT Chair typically certifies the Annual Report and the Council agreed they would like to continue to certify the Early Steps Annual Report, rather than developing a separate report.

### **State Updates — *Jessica Meyer, Part C Program Coordinator, Florida Department of Health***

Jessica Meyer shared status updates of current and upcoming projects the Department is working on, including the Data System, Program Evaluation, and Professional Development Trainings.

### **Public Comment**

Trina Puddefoot and Ellie Schrot shared public comment stating their Local Early Steps experienced budget cuts and was a challenge. Dusty Stern shared that the base funding had not changed, but the additional funding that had come in over the pandemic years was no longer available. The Council requested to review the budget of a Local Early Steps at the next meeting.

### **Closing and Next Steps — *Emily Keeney, FICCIT Coordinator, Florida Department of Health***

Emily Keeney reviewed logistics, including travel reimbursement, nametags, and the upcoming FICCIT Meeting dates.

### **Adjournment**

Following the closing announcements, Katrina Michel motioned to adjourn the meeting for the day; Nikki Tilton seconded the motion. The motion passed with no objection and the Council adjourned the meeting for the day at 11:34 a.m.

