



Position Title:		
Service Coordinator		
Employer:	Location:	Counties Served:
Southernmost Coast Early Steps - Contracted Providers	Miami, FL	Miami-Dade
Position Description:		
<p>We are currently seeking a Bilingual (Spanish/English) Service Coordinator for our Southernmost Coast Early Steps program in Miami. Our program serves children from birth to age 3 with developmental delays, providing services in the families' homes, at daycare, at the playground, or wherever the children are during the day (in the natural environment).</p> <p>What we offer:</p> <ul style="list-style-type: none">• Live and on demand Professional Development opportunities• Medical, Dental, and Vision Plans• Paid Holidays, Vacation, Sick, and Personal Time• Employee Assistance Program• Several Supplemental Insurance Policies• 403B Savings Plan• Easterseals Cares Wellness Program• Work Life Balance• The Opportunity to Make a Difference in the Community and the Organization• <p>A snapshot of what you'll do:</p> <ul style="list-style-type: none">• Serve as the single point of contact in assisting families in gaining access to available services in the community• Obtaining information on available funding sources to help in meeting the needs of the children• Provide a parent education, evidence-based program whose goal is to give strategies to the child's caregiver based on the child's and family's needs during routine activities		
Qualifications:		
<ul style="list-style-type: none">• A bachelor's degree or higher with an emphasis in the areas of psychology, social work, health education, interdisciplinary sociology, early childhood, child development or special education (college transcript and copy of diploma are required)• One year of hands-on experience with young children and families in a teaching, case management, or counseling role, or with individuals with special needs and/or developmental delays of any age in a case management role• Bachelor's degrees in other fields require a minimum of 3 years of experience in case management, teaching or counseling working with children with disabilities• Bilingual Skills (Spanish/English) Ability to meet our approved driver qualifications in order to drive your personal vehicle, as required, for program-related needs (minimum age of 21 and good driving history)• An energetic, resourceful and professional individual who will promote a positive, respectful and team-based environment		
Contact:		Application or Job Posting Link:
Christian Valenzuela cvalenzuela@fl.easterseals.com (305) 619-8447		https://recruiting.paylocity.com/Recruiting/Jobs/Details/3269483